



“Action Inc is a non-profit organization dedicated to the development of pathways out of poverty in Southwest Montana by developing innovative, community-based, collaborative solutions.”

Kitchen Helper Sub—Butte Head Start

Employment/FLSA Status: On-Call/Non-Exempt/Seasonal

Wage: \$9.25 per hour

Duties and Responsibilities:

- Responsible for sanitizing, washing, loading and unloading breakfast and lunch dishes.
- Responsible for delivery and pick-up of meals and dishes to/from the classrooms.
- Responsible for maintain a clean and organized environment according CACFP guidelines.

Qualifications:

- High School Diploma or GED
- Valid MT Drivers’ License/Insurable
- Able to lift and move up to 25 pounds

Benefits:

- Optional retirement benefits through the Montana Public Employees Retirement System (PERS). Benefit includes employer contribution.

How to Apply:

Applications are available on our website at <http://butteassistanceprograms.org/careers/>
You may also pick up an application at Action Inc. - HRC District XII, 25 W. Silver, Butte, MT 59701 or at the Butte Job Service, 2201 White Blvd, Butte, MT 59701. Submit completed application, resume and cover letter to the Butte Job Service, or Action Inc. – HRC District XII. You may also email application materials to jpaul@hrc12.org.

This Position is Open Until Filled

*Action Inc. - Human Resources Council District XII Is an Equal Opportunity Employer
Women, minorities, veterans and individuals with disabilities are encouraged to apply.*