



“Action Inc is a non-profit organization dedicated to the development of pathways out of poverty in Southwest Montana by developing innovative, community-based, collaborative solutions.”

JOIN OUR TEAM AND MAKE A DIFFERENCE!

Bus Assistant—Butte Head Start (3 Positions Available)
Employment/FLSA Status: Part-Time/Non-Exempt/Seasonal
Wage: \$9.25 per hour

Position Summary:

We are currently seeking an energetic person to join our team in the position of Head Start Teacher. Through a respectful, constructive, and energetic style guided by the objectives of the organization, the position plays an integral role in the administration of Community Action programs. The successful candidate will be responsible for the loading and unloading of preschool age children on the Head Start buses, along with supervising children while on the bus. This position will be a member of the Mining City Head Start #1 Local #4419, MEA-MFT, AFT, AFL-CIO.

Duties and Responsibilities:

- Responsible for the loading and unloading of preschool aged children on the Head Start buses.
- Responsible for the supervision of preschool aged children while on the Head Start buses.

Qualifications:

- High School Diploma or GED

Benefits:

- Optional retirement benefits through the Montana Public Employees Retirement System (PERS). Benefit includes employer contribution.

How to Apply:

Apply on our website at <http://butteassistanceprograms.org/careers/>

You may also pick up an application at Action Inc., 25 W. Silver, Butte, MT 59701 or at the Butte Job Service, 2201 White Blvd, Butte, MT 59701. Submit completed application, resume and cover letter to the Butte Job Service, or Action Inc. – HRC District XII. You may also email application materials to jpaul@hrc12.org

This Position is Open Until Filled

*Action Inc. - Human Resources Council District XII Is an Equal Opportunity Employer
Women, minorities, veterans and individuals with disabilities are encouraged to apply.*